



UNAC/UHCP

United Nurses Associations of California/Union of Health Care Professionals

UNAC/UHCP is affiliated with NUHHCE, AFSCME and the AFL-CIO



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Via Certified Mail

July 29, 2011

John Barnes
Human Resource Director
Beverly Community Hospital
309 West Beverly Blvd.
Montebello, CA 90640

Dear John:

It has come to the Union's attention that there may be potential wage and hour violations regarding missed meals and break periods.

In an effort to investigate and resolve any potential issues, the Union is requesting the following information:

1. For calendar year 2009, 2010 and 2011 API Telephone System time card records for each bargaining unit RN that indicates:
 - a. Shift start time
 - b. Shift end time
 - c. Meal break times

The Union is requesting copies of the actual time cards or computerize recording keeping of the time cards. Since the meal breaks are unpaid, the records provided should contain the actual time clocked out and clocked in for meal breaks.

2. Please provide copies of any meal waivers that exist for current bargaining unit employees.

Please provide this information no later than August 12, 2011. If you have any questions, feel free to contact me.

Sincerely,

Moises Alarcon, RN
UNAC/UHCP Staff Representative

MA: jw

Cc: UNAC/UHCP RN Bargaining Team